



Emerson Township

C/O City of Alma
525 E. Superior St.
Alma, MI 48801
(989) 463-9514

Dear Resident:

Emerson Township will be doing record card reviews of 20% of the residential properties in the Township. Pursuant to the State of Michigan guidelines, the Township is required to maintain a detailed record of all the properties located within its jurisdiction. This record card review will ensure accurate and uniform assessments throughout the township.

A representative of Emerson Township will be visiting your property to gather information regarding the various structures on the property. If the record card indicates any changes to the property, they will be measuring each structure, gathering information regarding the interior of the buildings and photographing the properties. At no time will the representative ask to go inside your home.

It is imperative that you understand that the record card review **WILL NOT** increase taxes on previously taxed buildings on the property (except the annual level of inflation required by the State Tax Commission on taxable values). If a building is found on the property that has not previously been on the assessment/tax roll, then that building will be added to the assessment/tax roll and that property will experience an increase in taxes because of the omitted structure. To reiterate... **ONLY IF A BUILDING HAS NEVER BEEN TAXED WILL YOUR TAXES INCREASE. OTHERWISE, YOU WILL EXPERIENCE NO TAX INCREASE DUE TO THIS RECORD CARD CHECK.**

If you have any questions regarding the Emerson Township record card review, please feel free to contact the Township Assessor, Katherine Roslund, at (989) 463-9515 or email her at assessor@emersontwp.com.

Sincerely,

Emerson Township Assessing Department